

President's Cabinet Meeting Minutes

April 24, 2023

1. Student Guest: Katie Rice is from Kingston and in her second semester at Roane State. She loves gaming and wants to study programming and IT. She chose Roane State because of cost and proximity. After coming to the O'Brien theatre to see a production of the Nutcracker, she really liked the campus atmosphere. She loves the interaction with her instructors and feels like RSCC is "home." She prefers taking classes on ground and has had both good and bad experiences with online classes. She indicated that some online instructors could do a better job of organizing the class in Momentum. She did not enjoy her COLS 1010 class. She said the onboarding process was very easy, and she likes the ease with which she can make appointments to meet with her success coach. She is looking forward to joining the eSports club.
2. SEM Plan: Karen Brunner reported that TBR senior staff wants to meet with community colleges sometime during June or July to discuss progress on their Strategic Enrollment Management (SEM) plans. Colleges can choose virtual or in-person meetings. Heidi Leming will send an email about the meetings next week. Dr. Whaley indicated that he would like to host the meeting in person; perhaps at another campus other than Roane County.
3. Performance Point: Marsha Mathews updated Cabinet about the statement of work from Performance Point regarding Roane State's salary plan. They have advised that we update our existing plan to current market values. Then, once the updated 2020 plan is paid out, we can begin the process of developing a new plan. Cabinet approved moving forward with Performance Point to conduct the update. The first meeting will be May 15.
4. Required training: Marsha indicated that Title IX training is overdue for completion; Title VI training is due for completion May 31st. She is working with Keri Philips to house all training in one area on RaiderNet under KNOWB4, so reminders for all training would be automatically sent.
5. Enrollment Update: Jamie Stringer reported that we are up in first time students but continuing the decline in sophomore continuing students. This may change following the end of the semester, if students are waiting for grades to be finalized.
6. Risk Assessment: Tamra Oliver guided Cabinet through an exercise to identify critical concerns, probability and impact, and mitigation strategies related to the new risk assessment plan development by TBR. They have identified 10 major risks:
 - Regional accreditation probation or loss of regional accreditation (SACSCOC, COE)
 - Probation or Loss of Academic Program Accreditation
 - Incapacity of critical information technology resources for a significant period
 - Significant data breach or data loss (including student data/GLBA covered data or other confidential information)
 - Watch level for Composite Financial Index (CFI)
 - Material misstatement of financial statements or notes
 - Persistent significant decline in enrollment, completion or retention
 - Loss of significant assets, including critical facilities (academic buildings; electrical capacity; plumbing) through natural causes, theft, fraud or maintenance neglect
 - Injury or death from catastrophic event, natural disaster, or other event

- Noncompliance with federal/state/local laws (i.e., ADA, HEA) and/or failure to submit required reports (IPEDS, Clery)